

# Village of Sauk Village

Board Meeting of the Mayor and Corporate Authorities

Municipal Center

21801 Torrence Avenue, Sauk Village, Illinois

**Thursday, November 30, 2023, 7:00 p.m.**

## MEETING AGENDA

1. **Call to Order** Mayor Burgess called the meeting to order at 7:03 p.m.
  - a. **Pledge of Allegiance:** Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance
  - b. **Roll Call:** Present: Trustees: Burns, Carter, Johnson, Sapp, and Williams  
Tardy: Trustee Coleman  
Absent: None

**Staff Present:** Anthony Gilyard, Interim P.W. , Director Renee Lewis Interim Finance Director, Chief Barrett, Chief White

**Others in Attendance:** Clerk Marva Campbell-Pruitt, Atty. Silverman; Atty. McGrath

## 2) EXECUTIVE CLOSED SESSION

- a) Motion to Recess to Closed Session to Review Executive Board Minutes (5ILCS) 120/2 (c) (2021)

Trustee Williams moved, and Trustee Johnson seconded a motion to recess to Closed Session at 7:04 p.m.

### On Roll Call

AYES: Trustees Burns, Carter, Coleman, Johnson, Sapp, Williams

NAYS: None

ABSENT: None

**Motion Carried**

- b) Motion to Reconvene Regular Board Meeting

Trustee Johnson moved, and Trustee Williams seconded a motion to reconvene the Board Meeting at 7:33 p.m.

### On Roll Call

AYES: Trustees Burns, Carter, Coleman, Johnson, Sapp, Williams

NAYS: None

ABSENT: None

**Motion Carried**

### 3) APPROVAL OF MINUTES

- a) Approve the Journal of Proceedings for the Committee of the Whole Meeting of August 8, 2023, with corrections

Trustee Johnson moved, and Trustee Coleman seconded a motion

**On Roll Call**

AYES: Trustees Burns, Carter, Coleman, Johnson, Sapp, Williams

NAYS: None

ABSENT: None

ABSTENTION: None

**Motion Carried**

- b) Approve the Journal of Proceedings of the Board Meeting of October 24, 2023

Trustee Johnson moved, and Trustee Carter seconded a motion

**On Roll Call**

AYES: Trustees Burns, Carter, Coleman, Johnson, Sapp, Williams

NAYS: None

ABSENT: None

ABSTENTION: None

**Motion Carried**

- c) Approve the Journal of Proceedings for the Committee Meeting on November 7, 2023, with corrections

Trustee Johnson moved, and Trustee Carter seconded a motion

**On Roll Call**

AYES: Trustees Burns, Carter, Coleman, Johnson, Sapp, Williams

NAYS: None

ABSENT:

ABSTENTION:

**Motion Carried**

- d) Approve and Release the Journal of Proceedings for the Executive/Closed Session of November 7, 2023

Trustee Johnson moved, and Trustee Carter seconded a motion

**On Roll Call**

AYES: Trustees Burns, Carter, Coleman, Johnson, Sapp, Williams

NAYS: None

ABSENT: None

ABSTENTION: None

**Motion Carried**

#### 4) PUBLIC COMMENT

- R. Williams Baig commented on three tickets that were mailed. Two had non-existing addresses for which she would not pay; she suggested to inform residents before enforcing laws; and the unreasonableness of providing a budget on Friday for approval the following Tuesday and that Trustees are responsible for passing a budget in such short timeline
- D. Fields spoke on elected officials conduct by calling out other's names
- J. Burns spoke on providing the budget at the last minute; the Levy can be passed with a budget
- G. Bell stated that the Levy and budget are unrelated
  - Mayor Burgess' Remarks
    - Most were comments without a need to answer.
    - He advised of the need to go to court to settle tickets

#### 5) REPORTS OF OFFICERS

- a) Mayor - Derrick Burgess reported:
  - i. He attended a seminar in Springfield that provided numerous resources. They will be shared. While there, he and other Mayors met with legislators about promised, but not deliver funds from four years ago.
- b) Village Clerk - Marva Campbell-Pruitt
  - i. Reported on the well-attended Thanksgiving Dinner and thanked the many volunteers who assisted, inclusive of the Eastern Stars who provided much of the food and Bloom Township who donated funds.
  - ii. Announced the Holiday Cheer and asked if the funds from the 2023 would be available
- c) Village Treasurer – Interim Treasurer Louis Williams reported:
  - i. There is \$5,342,175.00 in the available funds inclusive of the Corporate account, water/sewer fund and restricted funds
  - ii. Advised that Real Estate bills are due
  - iii. When questioned about the budget, he advised that the draft budget would be available on Friday and presented at Tuesday's meeting. Any questions should be directed to the Interim Finance Director and Interim Village Administrator
  - iv. The last audit was completed in 2021
  - v. He discussed what makes up a budget, i.e., salaries, services and Collective Bargaining Agreement.
  - vi. Concerning the levy, he clarified that the budget must be passed before submitting the levy. The levy is due on the second Tuesday of December.
- d) Corporation Counsel – Ancel Glink Attorney, David Silverman stated that he would work to insure that all statutory duties are tended to.
- e) Village Engineer –Melanie Arnold, Robinson Engineering was not present

## 6) REPORTS OF DEPARTMENTS

- a) Police Department - Chief Malcolm White
  - i. Calls for Service 268 Arrests – 19
  - ii. The Chat with the Chief was good. The next on the December 21<sup>st</sup> would have the Crises Center of So. Suburbia as the presented

### Questions/Discussions

- Would the Chief and Mayor Burgess discuss the inoperable cameras? Trustees requested and update
  - The access to the police station is problematic. Safety is an issue if someone needed quick access in an emergency. The Chief responded that it was a security issue as there was no staff present 24-hours a day
- b) Fire Department – Chief Stephen Barrett
    - i. Announce that the Department would provide complete dinners for Holiday Cheer
    - ii. Calls for Service - 111
    - iii. There were two fatalities on I-394 the previous week
    - iv. Safety tips were provided: Scott’s Law, No Open Burning, Test CO
    - v. He appealed to everyone to keep the Wreath Red
  - c) Finance Department – Interim Director Renee Lewis announced that she would have the budget to the Clerk on Friday for inclusion in the meeting materials
  - d) Village Administrator –Interim Director Timothy Williams
  - e) Community Development –
  - f) Public Works – Interim Director Anthony Gilyard

## 7) REPORTS OF COMMITTEES AND COMMISSIONS

- a) Senior Advisory Committee – Chairman Emmett Farmer
- b) Fire and Police Commission – Chairman Francine Anderson
- c) Zoning Board of Appeals Commission – Chairman Charles Pondexter

## 8) PRESENTATION OF ORDINANCES AND RESOLUTIONS

- a) An Ordinance Amending, Adopting Building and Technical Code
- b) A Resolution Approving and Authorizing The Execution of An Agreement by and Between The Village of Sauk Village and Robinson Engineering for Water System Operational Assistance

## 9) UNFINISHED BUSINESS

## 10) NEW BUSINESS

### a) FINANCIAL MATTERS:

- i. Approve Transfers, Payroll and Accounts Payable Distributions in the Combined Amount of \$666,268.89, and authorize the Finance Department to Remit Payments

Trustee Johnson moved, and Trustee Carter seconded a motion

### Discussion Debate

Trustee Coleman moved, and Trustee Sapp seconded the motion to Amend the motion to change (strike) the amount of \$66,268.89 and change (replace) it with the amount to \$605,486.38

**On Roll Call**

AYES: Trustees Burns, Carter, Coleman, Sapp, Williams

NAYS: Trustee Johnson

ABSENT: None

ABSTENTION: None

**Motion Carried**

**Final Motion to Approve Transfers, Payroll, Accounts Payable Distributions in the Combined Amount of \$605,486.38, and authorize the Finance Department to Remit Payments**

**On Roll Call**

AYES: Trustees Burns, Carter, Coleman, Johnson Sapp, Williams

NAYS: None

ABSENT: None

ABSTENTION: None

**Motion Carried**

b) **PETITIONS, AGREEMENTS, AND ACTION ITEMS**

None

**11) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS**

- a) Public Health & Safety - Trustee Aretha Burns announced the Committee Meeting on 12/15
- b) Public Services - Trustee Raven Johnson announced the Committee Meeting on 12/6
- c) Ordinance Review - Trustee Arnold Coleman canceled the meetings until January
- d) Budget, Finance & Audit – Trustee Eugene Carter would announce the meeting next week
- e) Housing and Intergovernmental Relations - Trustee Diane Sapp
  - i. Stated the need to speak with Mr. T. Williams about a housing grant
  - ii. Announced the Committee Meeting the next day
- f) Community Development - Trustee Debra Williams
  - i. Announced the Blood Drive on 12/16
  - ii. Questioned or commented on the following:
    - I. What business is being developed in Sauk Plaza
    - II. The importance of having a Collector’s Report
    - III. The need to re-address the Forensic Audit Ordinance and Financial Accountability

**12) GENERAL COMMENTS FROM MAYOR BURGESS**

- a) Requested the need to have agenda items to the Clerk on Friday
- b) Appealed to Trustees to stop being cowards, letter- writing campaigns in other communities caused litigation. The same could occur in the Village.

**13) ADJOURNMENT**

Having completed the Business of the day, a Motion to adjourn was called.

Trustee Johnson moved, and Trustee Williams seconded the motion to adjourn at \_\_\_ p.m. The motion carried by a unanimous voice vote.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk